



Pre-Hearing Conferences – Amendment to Rule 22 of the Rules of Practice and Procedure (September 24, 2014)

Introduction

Rule 22 of the Rules of Practice and Procedure sets out the purpose, conduct, preparation and other requirements for pre-hearing conferences. This rule has been amended to require a licensee or licensee applicant to prepare a pre-hearing conference memorandum. Previously, only the Law Society was required to do so. Requiring both parties to prepare a memorandum promotes more detailed discussions at the pre-hearing conference.

New Rule 22.07

Rule 22.07 is amended effective September 24, 2014. The balance of Rule 22 remains unchanged. Highlights of the amendments include:

- each party must prepare a pre-hearing conference memorandum containing a statement of the facts each party relies upon and its position on the issues in the proceeding;
- the memorandum must be sent by email to the person conducting the pre-hearing conference at tribunal@lsuc.on.ca and to the other party; and
- the requirement to file a pre-hearing conference memorandum may be waived by the panelist scheduling the pre-hearing conference or the Registrar. If you wish to have the requirement waived, send a letter no later than one week after the pre-hearing conference has been scheduled explaining why you believe preparation of the memorandum would not be practical or of assistance in the circumstances to tribunal@lsuc.on.ca with a copy to the other party.